

GUILFORD SELECTBOARD - MEETING
Monday, 13 August 2018, 6:30 pm, CC4G Office, Guilford, VT

MINUTES

SELECTBOARD MEMBERS PRESENT: Gabrielle Ciuffreda, Richard Wizansky (via phone), Sheila Morse, Gordon Little

OFFICIALS/ STAFF PRESENT: Peder Rude (Town Administrator), Dan Zumbruski (Road Commissioner)

- I. Call to Order
- II. Recognition of Public: Em Richards (BCTV), Tammy Sargent (resident), Jon Sargent (resident), Al Dacey (resident), Janet Derosia (resident)
- III. Rules of Procedure
- IV. New Additions
 - a. Sheila thanked CC4G for use of their office space for the Selectboard meeting.
 - b. Sheila thanked the staff in the Town office for all they have done during the construction process.
 - c. Sheila thanked Dan and the road crew for all the extra work they have been undertaking in the monsoon climate that we've been experiencing in Guilford recently and.
- V. Changes to Agenda Order
- VI. Approval of Minutes (5 minutes)
 - a. Regular Meeting - 23 July 2018 **TABLED until next meeting.**
- VII. Highway
 - a. General Update - They have been trying to mow road sides. They have also been setting culverts and trying to repair roads. They are not doing anything extra until the weather calms down. They need to replace a culvert on School Road near Guilford Center Road.
 - b. Green River Road - The current status is complicated. There are competing priorities at the moment making things difficult. Dan had two bids for doing the project, but VTrans wants three bids plus a pre-bid meeting to meet with the possible contractors. Dan was concerned because school starts in two and a half weeks and the road has already been closed for two and a half weeks. He wanted to get it done sooner than later so that school buses can run. Peder contacted Marc Pickering this morning about whether the Town could do the work without the grant. There had not been a reply as of the afternoon. The Town will not be reimbursed from a grant if we undertake repairs without meeting state process requirements. Dan recommended using some funds from the retreatment money since it rolled over from last year and there is the paving grant that was also received this year. If the Town does not do the job, the closure will be extended because the RFP has to go out for at least two weeks and VTrans prefers four. Then a pre-bid meeting scheduled with contractors, VTrans, and the State engineer, all before work can begin. The two proposed bids came in at less than VTrans had predicted; one at \$40,200 from MT3 and one for \$44,800 from Renaud Bros. Inc. Dan had contacted two others but they were unavailable to do the work and did not submit bids. Sheila noted that the Town is "between a rock and a hard place." If the Town wants to use the

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grant monies, then their procedures need to be followed. However, this would further delay completion of the project and hinder school bus travel and resident access. MT3 was ready to begin Monday morning. There was further discussion between the Selectboard and Dan.

- i. **ACTION** Gordon moved to approve MT3 for completing the Green River Road project. Gabby seconded. Gabby, Gordon, Sheila, and Richard were in favor via roll call vote. None were opposed. No one abstained. Motion carried.

VIII. New Business

- a. Cathi Wilken 20 years of Service at GFL (2 minutes)
 - i. Richard stated there was a request from the Library Trustees to have a Selectboard person attend the event celebrating Cathi Wilken's 20 years of service at the Guilford Free Library. It will be on Wednesday, 15th August at 5:00pm.
 - ii. **ACTION** Peder to contact Verandah about participating at the celebration for Cathi.
- b. Route 5 Culvert problems - John Wellman (10 minutes)
 - i. John was not present. Dan presented the situation as he understood it to be.
- c. Town Holidays & Rescheduling SB Meetings (5 minutes)
 - i. **ACTION** Peder to change dates per informal Selectboard agreement and post new dates on the Town's website.
- d. Closing out Revolving Loan Fund (10 minutes)
 - i. **ACTION** Gabby moved to close out the RLF and return the funds to the State. Gordon seconded. Gabby, Gordon, Sheila, and Richard were in favor via roll call vote. None were opposed. No one abstained. Motion carried.
- e. Fund Transfers (10 minutes) **TABLED**

IX. Old Business

- a. Soveren Solar (10 minutes)
 - i. Tammy Sargent read a letter that she wrote to the Selectboard regarding the proposed amendment to the Certificate of Public Good by Soveren Solar (now called Kirchheimer Drive Community Solar, LLC).
 - ii. Sheila presented the situation from the perspective of the Selectboard and Planning Commission. Sheila has drafted a letter for consideration of the Selectboard to submit as public comment. She had Michele Freshee and Peder edit the draft. Sheila read it for the Selectboard and members of the public present. Sheila stated this draft shares much of the sentiment that the Planning Commission wishes to communicate about the situation also. Michelle will also share this letter at the Planning Commission special meeting on Wednesday. Sheila stressed that the Selectboard (and Planning Commission) can make comments and point out inconsistencies, but it is up to the PUC to make judgement. There were several clarifying questions from other Selectboard members and further discussion about the specifics of what the Selectboard wished to comment upon. Gabby thanked Tammy for her very thorough, clear, and well researched letter and the time and thought that were involved in writing it. She also invited Tammy to consider joining the Town Energy Committee.

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- iii. There was a brief discussion between the Selectboard and Al Dacey regarding current use mapping of the parcel. Al also stated that as an abutting landowner, he has not been notified properly about this project. There was a short discussion about the procedural inconsistencies during the first application and this one for abutting landowners. Tammy stated that Case #8843 proves the evidence regarding the procedural inconsistencies for the 500 kW project.
- iv. Sheila pointed out that there is a special Planning Commission meeting at 7:00 pm on 15th August at the Historical Society. There was a short discussion finalizing who on the Selectboard would finalize their comments to be submitted.
- v. **ACTION** Gordon moved to authorize Gabby and Richard to finalize a letter to be submitted on behalf of the Selectboard to the PUC. Gabby seconded. Gabby, Gordon, Sheila, and Richard were in favor via roll call vote. None were opposed. No one abstained. Motion carried.

X. Discussion/Updates

- a. Spring & Fall Mowing Clean-up (10 minutes)
 - i. At the last regularly scheduled Selectboard meeting in July, a contract with X-pert Lawncare had been approved only for the mowing of the Town office and the Guilford Free Library. The Spring and Fall clean-up portion of the proposal was delayed pending further information. Peder had previously shared the details of what Spring and Fall clean-up covered as defined by X-pert Lawncare. Sheila explained the budget approved for the year versus the proposed costs.
 - ii. **ACTION** Gabby moved to approve X-pert Lawncare Spring and Fall clean at the Town Office and the library. Gordon seconded. Gabby, Gordon, Sheila, and Richard were in favor via roll call vote. None were opposed. No one abstained. Motion carried.
 - iii. The Selectboard would like to thank Tyler for his patience on this.
- b. Playscape Mowing (15 minutes) **TABLED**
 - i. **ACTION** Peder to review the minutes from Town Meeting Day 2015.
- c. Town Office Renovation Update & Budget to date (5 minutes)
 - i. Peder provided an update on the status of the work completed thus far and the work that remains for completion. The one item the did come up was regarding the two main entrances to the building. Previously, there had been plywood walls with plexiglass tops at both entrances. These were removed during siding and GPI is asking if the should be rebuilt or left as is. There was a brief discussion amongst Selectboard members.
 - ii. Richard moved to leave the sides of the entry porticos open with the proposed trim. Gordon seconded. Gabby, Gordon, Sheila, and Richard were in favor. None were opposed. No one abstained. Motion carried.
 - iii. Gordon thanked GPI and Greenberg for all of their work thus far and doing the project while it has been occupied.
 - iv. Peder to add budget into the Town Office Renovations accounts in NEMRC.

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- XI. Finance
 a. Warrants

(5 minutes)

Payroll – WE 07/29/18	\$6482.50
Payroll - WE 08/05/18	\$5539.16
Payroll – WE 08/12/18	\$6218.24
Expense Warrant #1803	\$121,241.99
Expense Warrant #CC03	\$327.50
TOTAL	\$139,809.39

ACTION Gabby moved to pay finance warrants as read with amendments to the account number of the septic invoice. Gordon seconded. Gabby, Gordon, Sheila, and Richard were in favor via roll call vote. None were opposed. No one abstained. Motion carried.

- XII. Communications

- XIII. Adjournment

ACTION Gabby moved to adjourn at 7:57 pm. Richard seconded. Gabby, Gordon, Sheila, and Richard were in favor. None were opposed. No one abstained. Motion carried.

Next Selectboard Meeting: 08.27.18 at 6:30 pm at the CC4G Office above the Guilford Country Store

Gabrielle Ciuffreda



Sheila Morse



Verandah Porche

Richard Wizansky



Gordon Little

