

**GUILFORD SELECTBOARD - MEETING**  
Tuesday, 4 September 2017, 6:30 pm, 236 School Road, Guilford, VT

**MINUTES**

**SELECTBOARD MEMBERS PRESENT:** Verandah Porche, Gabrielle Ciuffreda, Richard Wizansky, Sheila Morse, Gordon Little

**OFFICIALS/ STAFF PRESENT:** Peder Rude (Town Administrator)

- I. Call to Order
- II. Recognition of Public: Ian Kiehl (BCTV), Isaac Wagner (CC4G)
- III. Rules of Procedure
- IV. New Additions
- V. Changes to Agenda Order
- VI. Approval of Minutes (5 minutes)
  - a. Regular Meeting - 23 July 2018
    - i. **ACTION** Gordon moved to approve the minutes as amended that Gabby attempted to participate via phone and was unable. Verandah seconded. All were in favor. None were opposed. Richard and Gabby abstained. Motion carried.
  - b. Regular Meeting - 13 August 2018
    - i. **ACTION** Richard moved to approve the minutes as written. Gordon seconded. All were in favor. None were opposed. Verandah abstained. Motion carried.
- VII. Highway
  - a. General Update (5 minutes)
    - i. The Road Crew has been working on their usual summer tasks. They've been setting many culverts, mowing, grading, and working on equipment.
  - b. FCC License Renewal (5 minutes)
    - i. When Guilford Central School sold their buses and hired a contractor to provide those services, Dan learned that the company that was hired uses a different radio system than the Town does. While trying to figure out a solution as to how the school buses can communicate with the Road Crew, it was discovered that the Town's FCC radio license had expired in 2012. Peder has been working with a service provider required by the FCC to get this reinstated.
  - c. Green River Road (5 minutes)
    - i. Sheila pointed out that there were two items relating to Green River Road. The first was that the project ended up costing more than originally estimated. There was a short section of bank just north of the washout that appeared as though it would be problematic. During initial review and estimating, it was decided to not repair that section. While MT3 was working on the project, they felt it too unstable to leave as is. In consulting with Dan, they agreed that it would need approximately \$2000 in

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materials and 4 - 5 hours of labor to complete the work. Dan felt it necessary and MT3 completed the section.

- ii. The second item was that Sheila felt it made sense to write a letter to VTrans explaining the situation and that their process and timeline for the emergency grant made it impossible for the Town to proceed. There was a brief discussion between Selectboard members regarding the letter and ideas for the future.

VIII. New Business

a. Potash Road

(10 minutes)

- i. **ACTION** Richard moved to grant the request of the property owners of Potash Road to convert it to a private drive and the Town release all responsibilities. Verandah seconded. All were in favor. None were opposed. Verandah abstained. Motion carried.

b. CC4G Septic

(10 minutes)

- i. Isaac refreshed the Selectboard on the topic of the potential, if CC4G were to purchase the school property next door, to tie into the new Town septic system.
- ii. Isaac Wagner Contract Proposal
  1. Isaac noted that this a little unusual due to the factors of the previous CDBG grant agreement between Isaac, the Town, and CC4G. He explained the nuances of the situation to the Selectboard.
  2. **ACTION** Richard moved to accept the contract with an amendment that it will not exceed the funds from the original CDBG grant, with it to be signed by the Chair of the Selectboard. Gordon seconded. All were in favor. None were opposed.

c. VT Community Leadership Summit

(5 minutes)

- i. Sheila reminded the Selectboard of the event of the opportunity to nominate a local community leader to attend for free.
- ii. **ACTION** Richard moved to appoint Katherine Partington to attend. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion passed.

d. Town Office Window Treatments

(5 minutes)

- i. Peder pointed out that during the beginning of the construction, the old window blinds had been taken down by the GPI crew. Unfortunately, they thrown into a pile and were ruined. There was a discussion about this topic at the most recent bi-weekly GPI and Greenberg meeting at the Town Office. Joe noted he felt some responsibility for them being ruined, but not 100% as they were 25 (or more) years old. Joe offered \$500 towards the expense and would not apply his CM fee to them. An estimate was received from Custom Window Blinds Etc., based in Keene. There was a brief discussion between Selectboard members and they informally approved the proposal.

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- e. Guilford Center Road Dog problem (5 minutes)
  - i. Sheila noted that this has been handled by the Guilford Dog Officer, Peder, and Windham County Humane Society. While the environment for the dog is not currently ideal, the welfare of the dog is not currently in jeopardy. Aside from not having the dog licensed, they are currently not in violation of state statute or Town ordinance.

**IX. Old Business**

- a. Veterans Tax Exemptions (5 minutes)
  - i. Sheila brought the Selectboard up to date on the topic based on the conversation at the 23rd July Selectboard meeting.
- b. Playscape work (5 minutes)
  - i. Peder reminded the Selectboard of the situation around the Playscape on Carpenter Hill Road. One of the new risk reduction requirements from PACIF is to create a small parking area sectioned off from the play area and off of Carpenter Hill Road. In working with all groups involved, CC4G offered to put out an RFP and pay for the needed work, should the Selectboard approve it. The lowest bidder for the RFP was VT Roadworks. There was a brief discussion between Selectboard members.
  - ii. **ACTION** Verandah moved to approve the boulder barrier between the play area and paid for by CC4G. Richard seconded. All were in favor. None were opposed. No one abstained. Motion passed.
  - iii. Sheila thanked VT Roadworks, CC4G, the Freshee family and others that are working on the project.

**X. Discussion/Updates**

- a. Town Office Construction (5 minutes)
  - i. The Selectboard is meeting again in the Town office and Peder has moved into his new office. The technical end date for the project is 11th September, although GPI has extended it by a week. The current site supervisor feels it will only take a day or two longer. The two main items that need completion are interior painting and electrical work. There was a brief conversation between Selectboard members.

**XI. Finance**

- a. Warrants (5 minutes)

Payroll – WE 08/19/18	\$6422.24
Payroll – WE 08/26/18	\$5790.58
Expense Warrant #1804	\$17,328.77
<b>TOTAL</b>	<b>\$29,541.59</b>

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**ACTION** Gabby moved to pay finance warrants as read. Gordon seconded. All were in favor. None were opposed. None abstained. Motion carried.

XII. Communications

XIII. Adjournment

**ACTION** Richard moved to adjourn at 7:23 pm. Gordon seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 09.10.18 at 6:30 pm

Gabrielle Ciuffreda 

Sheila Morse 

Verandah Porche 

Richard Wizansky 

Gordon Little 