

Town of Guilford

Planning Commission DRAFT Minutes

Wednesday, January 19, 2022, 6:30 p.m., 236 School Rd, Guilford VT

Planning Commission members attending: Jethro Eaton, Julie Holland, Charles Light, Michael Szostak, Jeannette Tokarz; Zon Eastes, Selectboard liaison
Public: None

Call to Order. The meeting was called to order at 6:30 p.m.

Rules and Procedures

Changes to Agenda. The group agreed to add Other Business after New Business.

New Business

Election of Officers.

- Jethro Eaton moved to elect Jeannete Tokarz as chair. Michael Szostak seconded. Motion passed unanimously.
- Jethro Eaton moved to elect Charles Light as secretary. Michael Szostak seconded. Motion passed unanimously.

Role of Planning Commission going forward. Zon led a discussion in four areas.

- Open Meeting Law guides to practice of Vermont public bodies. The Commission mutually agreed to set up personal gmail accounts to use for Planning Commission business. There was a brief discussion about setting up a Planning Commission folder in the Town's Google system.
- Resources available to the Commission. Zon Eastes is Selectboard liaison; Peter Rude is Town administrator; Windham Regional Commission, John Bennett; Vermont League of Cities and Towns; law firm.
- Finances. The Planning Commission reserve fund currently stands at \$4055. Commission budget for 2022-21 is \$1,000.
- Roles and responsibilities. First step, advance draft Town Plan toward adoption.

Review of current draft Town Plan process. Discussion about next steps.

- Jeannette Tokarz moved to approve advancement of the draft Town Plan (after correction of some recognizable technical glitches and editorial adjustments) for distribution to surrounding towns. Michael Szostak seconded. Vote was unanimous.

Other Business. None

Actions Taken this Meeting

- Election of officers
- Approval of draft Town Plan for distribution to surrounding towns.

- Jeannete Tokarz moved to adjourn the meeting. Michael Szostak seconded. Motion passed unanimously. Meeting was adjourned at 7:34PM.

Next Meeting: Monday, February 21, 6:30 p.m.