

GUILFORD SELECTBOARD - MEETING
Monday, 14 March 2022, 6:30 pm, 236 School Road, Guilford, VT

MINUTES

SELECTBOARD MEMBERS PRESENT: Richard Wizansky, Verandah Porche, Michael Becker, Zon Eastes, Rusty Marine

OFFICIALS/ STAFF PRESENT: Peder Rude (Town Administrator)

- I. Call to Order
- II. Recognition of Public: Brian Guerino (BCTV), Mary Wissman, Don McLean, Sheila Morse, Michael Baker, Anne Rider, Cindy Clark, Jason Herron, Cathi Wilken, Rick Zamore, Will Wohnus, Christina, Lesley Malouin, Gene, Diane
- III. Changes to Agenda Order
 - a. Welcome Selectboard Members
 - i. Elect Chair & Vice-chair
 - ii. **ACTION** Richard moved to appoint Zon as Chair and Verandah as Vice-chair. Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - iii. Verandah shared her appreciation for all of the time and effort Richard has put into his time volunteering in Guilford broadly and as Chair. Other Selectboard members shared her sentiments about Richards' time and efforts as Chair.
 - b. Approval of Minutes
 - i. Regular Meeting - 28 February 2022
 - ii. **ACTION** Verandah moved to approve the minutes as written. Richard seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - c. Highway
 - i.
 - ii. Posting Roads
 1. **ACTION** Michael moved to approve road posting effective today, as read. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - iii. Annual Financial Plan
 1. **ACTION** Richard moved that the legislative body of the municipality of Guilford certified that funds raised by municipal taxes are equivalent to or greater than a sum of at least \$300 per mile of Class 1, 2, and 3 Town Highways in the municipality (19 V.S.A. § 307). Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - iv. Certificate of Road & Bridge Standards
 1. **ACTION** Richard moved that the legislative body of the municipality of Guilford certified that they have reviewed, understand and comply with the Town Road & Bridge Standards passed and adopted by the Selectboard. We further certify that our adopted standards DO meet or exceed the minimum requirements included in the June 5, 2019 State approved

GUILFORD SELECTBOARD - MEETING
Monday, 14 March 2022, 6:30 pm, 236 School Road, Guilford, VT

template. We further certify that we DO have an up-to-date highway network inventory which identifies location, size, deficiencies/conditions of roads, bridges, causeways, culverts, and highway related retaining walls on Class 1, 2, and 3 town highways and estimated costs of repair. Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.

d. New Business

- i. Annual Conflict of Interest Statements
 1. Peder shared that every year, per town policy, the Selectboard is requested to complete a conflict of interest questionnaire.
 2. **ACTION** Zon requested they be sent to the town office on or before 21 March.
- ii. Adopt Selectboard Rules of Procedure
 1. **ACTION** Verandah moved to adopt the Selectboard Rules of Procedure. Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- iii. Newspaper of Record
 1. **ACTION** Verandah moved to approve the Brattleboro Reformer as the newspaper of record. Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- iv. Annual Selectboard Appointments
 1. **ACTION** Verandah moved to make the appointments as read. Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- v. Annual Selectboard Goals
 1. Zon shared the background of the Selectboard annual goals and would like to discuss them more in depth at a future meeting. He also requested two volunteers to review and revise them.
 2. **ACTION** Verandah and Michael volunteered to revise the Selectboard goals for discussion and revision.
- vi. Resolution in Support of Ukraine
 1. **ACTION** Richard moved to adopt the resolution as read. Rusty seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- vii. AFD #1 Billing History
 1. Anne shared the history of the Algiers Fire District #1 and will share the historical information she has gathered with the Selectboard. There was an extended discussion between those present, including Selectboard members, the public, and the two remaining AFD Prudential Committee members, Mike Baker and Will Wohnus.
 2. **ACTION** Peder to follow up with town attorney regarding AFD & town merger

e. Old Business

- i. Masks in Town Buildings
 1. Peder shared that as of today, all state recommendations and requirements related to mask wearing were lifted. Municipalities still had the option to

GUILFORD SELECTBOARD - MEETING

Monday, 14 March 2022, 6:30 pm, 236 School Road, Guilford, VT

keep current requirements in place until 30 April, at which point municipal authority to make such requirements will expire. There was a brief discussion.

2. **ACTION** Richard moved that mask wearing in town owned buildings be up to individual choice. Rusty seconded. There was a brief discussion. All were in favor. None were opposed. No one abstained. Motion carried.

ii. Schedule First Phase Review of ARPA Applications

1. Zon shared that in the beginning, when these funds became available, the Selectboard quickly took action about what they sought to do with the money and meet the needs they learned about within the community. As time passed, the Selectboard also learned of many changes to the funding program. As part of the original program setup by the Selectboard, the town has received approximately 13 applications for the first round of funding. Zon outlined a proposed plan to separate out the individuals and businesses that demonstrate a negative financial impact of COVID and review their applications first. The next step would be to engage the community regarding projects that have long-term benefit for the town that would mitigate the effects of future disasters. There was an extended discussion.
2. **ACTION** Schedule special SB meeting to review ARPA applications, Monday 21 March at 6:30pm.
3. **ACTION** Zon moved to cap the total amount of funding for individuals/families at \$60,000 for all ARPA funding. Richard seconded. There was a brief discussion. All were in favor. None were opposed. No one abstained. Motion carried.
4. **ACTION** Add "forward looking" ARPA applications to a future meeting

f. Discussion/Updates

i. Planning Commission & Town Plan Update

1. Jeannette shared that they have shared the draft Town Plan with the three abutting towns, the WRC, and the VT Department of Housing & Community Development. The Planning Commission will have a public hearing on 29 March. Following that, the Selectboard will need to hold a public meeting. Jeannette shared a few other items relating to the Town Plan. She also noted that the Planning Commissioners are going to work on outreach to the other town Commissions. There was a brief discussion.
2. **ACTION** Peder to move the draft town plan to the top of the announcements page.

IV. Finance

a. Warrants

(5 minutes)

Payroll – WE 03/06/22	\$6710.29
Payroll - WE 03/13/22	\$7282.38

GUILFORD SELECTBOARD - MEETING
Monday, 14 March 2022, 6:30 pm, 236 School Road, Guilford, VT

Expense Warrant #2217	\$48,613.26
Expense Warrant #FW17	\$58.50
TOTAL	\$62,664.43

ACTION Verandah moved to pay finance warrants as read. Richard seconded. All were in favor. None were opposed. None abstained. Motion carried.

- V. Other Business
- VI. Communications
 - a. Anne Rider
 - b. Guilford Recreation Club
- VII. Action Summary from Previous Meeting
 - a. Approved propane RFP
 - b. Erin T. to follow up with GVFD to seek recommendations relating to a fire warning system
 - c. Peder to follow up with PACIF about any specific insurance requirements
 - d. Peder & Richard Write a letter in response to the Guilford Recreation Club
 - e. Richard and Peder to put together resources to better share information about ARPA & the Final Rule with the public
 - f. Verandah and Zon to follow up with ARPA applicants to notify them of the current application process
 - g. Verandah and Zon to follow up on the idea of forming an ARPA Advisory Committee and report back at an upcoming meeting
 - h. Zon to clarify method of managing proposals and send draft to Peder
 - i. Enhance the Selectboard goals
- VIII. Actions Taken
 - a. Approve Road postings
 - b. Approve annual highway financial plan
 - c. Certified Road & Bridge Standards
 - d. Zon requested COI to be sent to town office by 21 March
 - e. Adopted Rules of Procedure
 - f. Selected newspaper of record
 - g. Made annual appointments of officials
 - h. Made resolution in support of Ukraine
 - i. Mask wearing in town owned buildings is now a personal choice
 - j. Capped total amount of ARPA funds for individuals/families at \$60,000
- IX. Actions to be Taken
 - a. Verandah & Michael to review and revise Annual Goals for a future meeting
 - b. Peder to follow up with town attorney regarding AFD
 - c. Schedule special Selectboard meeting to review ARPA applications
 - d. Add "forward looking" ARPA applications to future agenda
 - e. Peder to move draft town plan information to top of announcements page on website
- X. Adjournment

GUILFORD SELECTBOARD - MEETING
Monday, 14 March 2022, 6:30 pm, 236 School Road, Guilford, VT

ACTION Richard moved to adjourn. Rusty seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 3.28.22 at 6:30 pm

Richard Wizansky Richard Wizansky

Verandah Porche Verandah Porche

Rusty Marine Rusty Marine

Michael Becker Michael Becker

Zon Eastes Zon Eastes

