

## **Guilford ARPA Committee Meeting Minutes, 8.24.22, 6:33PM-8:03PM**

**Present ARPA Committee Members:** Jaime Durham, Julie Holland, Patty Bullock, Dan Killay

**Selectboard Representatives:** Zon Eastes, Verandah Porche

### **I. Call to Order**

### **II. Recognition of Public**

### **III. Approval of 8.3.22 Minutes**

Meeting minutes approved

### **IV. Changes to Agenda Order**

Added in section for Guilford Fair

### **V. New Business**

Patti discussed compliance with federal guidelines in reporting on status of funds. Updates have been made to notify federally that we have not made significant action yet regarding the funds. Zon to confirm reporting requirements. Patti also asked about ARPA funds granted to Guilford Country Store and what would happen with those funds with the store closing. The funds were dispersed to address past losses so they wouldn't be liable to repay any funding.

#### **a. Advice on Financial Management Funding**

##### **i. Strategic planning consultant (PC)**

The Planning Commission realized they have limited experience with planning and to fulfill the goals of the town plan a consultant should be considered. Strategic planning consultant would potentially look at 5/10/20 year plan. Not aware of what the cost would be. The use of a PC wouldn't fall into any early stages of the work of the ARPA committee.

##### **ii. Grant writer**

ARPA funds should not be used at this point for a grant writer per Katie Buckley's advice. We could utilize knowledgeable community members in looking to see where grants could help bolster ARPA funds in the later phase of this committee's work.

#### **b. Categorizing Ideas**

Spent time categorizing ideas from proposed project ideas and previously submitted applications. Categories: Climate Resilience, Community Spaces and Outdoor Recreation, Emergency Preparedness, Household and Business Financial Assistance, Housing Needs, Town Infrastructure.

#### **c. Should all ideas be shared with public?**

Julie to clean up ideas list to have at fair to show people other ideas submitted. Ideas to be shared informally at this point. We will create some descriptions for each of these categories to include in survey.

**d. Next Steps/Survey**

Jaime to contact David Franklin for table at Guilford Fair.

Jaime to get residential addresses from the grand list. Multiple surveys to be sent to each address with notification for one survey to be filled out per registered voter. Surveys to be mailed with return envelope and a survey monkey site to be created as well for digital submission.

Katie Buckley is still available to assist us at any stage. It may be a good idea to bring her into help us with reporting after our next meeting.

Next meeting is 9/7 at 6:30PM.

**VI. Adjournment**

Meeting adjourned at 8:03